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21 October 2021

MEMORANDUM

TO : ALL BAFS PERSONNEL (Permanent and COS)

FROM : OFFICE OF THE OIC-DIRECTOR

SUBJECT : PROTOCOL ON RT-PCR AND ANTIGEN TESTING

In order to ensure safety and convenience to all DA-BAFS personnel to continuously perform their office function, effective October 22, 2021, all personnel (when required) are directed **INDIVIDUALLY to go to testing facilities** for RT-PCR or Antigen Test, hereby lessening their risk of spreading the virus to other personnel.

Group swabbing was previously observed and affected our function to deliver our services effectively when one of the staff was found positive affecting the other staff not to go on travel or in office.

In view thereof, Contract of Service (COS) personnel who don't comply with the said directive will not be paid on the days he/she is in the quarantine period. For permanent staff, he/she would file a sick leave/leave of absence.

Let us continue to be safe and vigilant and observe all the safety protocols that the government has issued whether in the workplace and at home that would not affect our constituents.

This Order shall take effect immediately and remain in force until revoked in writing.

MYER G. MULA, Ph.D.

OIC-Director

MGM
RVC
20/10/2021

MGM

